

**Village of Bensenville**  
**Board Room**  
**12 South Center Street**  
**Bensenville, Illinois 60106**  
**Counties of DuPage and Cook**

**MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING**  
**April 22, 2014**

**CALL TO ORDER:** 1. President Soto, called the meeting to order at 6:48 p.m.

**ROLL CALL:** 2. Upon roll call by Village Clerk, Ilsa River-Trujillo, the following Board Members were present:

Bartlett, Janowiak, Jarecki, Ridder, Wessler

Absent: O'Connell

A quorum was present.

Staff Present: Village Attorney, Pat Bond, Cassady, Caracci, DiSanto, Finner, F. Kosman, M. Martella, Rysavy, Sloth, Viger, Williamsen

**PUBLIC COMMENT:**

**Janet Luby – 284 East Jefferson Street**

Ms. Luby addressed the Village Board with a recent theft at her home. Ms. Luby asked that the Village patrol her area more for unmarked vehicles collecting items from Resident's yards. Ms. Luby, along with all Residents, was advised to call the Police immediately upon suspicion of illegally activity within their Residence.

**APPROVAL OF MINUTES:**

3. The April 8, 2014 Village Board Meeting minutes were presented.

**Motion:**

Trustee Wessler made a motion to approve the minutes as presented. Trustee Janowiak seconded the motion.

All were in favor. Motion carried.

**WARRANT NO. 14/07:**

4. President Soto presented **Warrant No. 14/07** in the amount of \$1,065,664.74.

**Motion:**

Trustee Bartlett made a motion to approve the warrant as presented. Trustee Ridder seconded the motion.

**ROLL CALL:** AYES: Bartlett, Janowiak, Jarecki, Ridder, Wesseler

NAYS: None

All were in favor. Motion carries.

Motion: 5. Trustee Bartlett made a motion to set the Consent Agenda as presented. Trustee Ridder seconded the motion.

All were in favor. Motion carried.

**Ordinance No.**

**22-2014:**

**Ordinance Concerning the Transfer of the Conditional Use Permit Allowing a Massage Therapy Salon at 229 W. Grand Avenue, Unit J – Wheaton Massage Corporation. (Consent Agenda)**

**Resolution No.**

**R-38-2014:**

**Resolution Authorizing the Execution of a Design Engineering Services Agreement with Primera Engineers, LTD. for the Brookwood-Marshall LAFO Project in the not to exceed amount of \$11,200.00. (Consent Agenda)**

**Resolution No.**

**R-39-2014:**

**Resolution Authorizing the Execution of a Design Engineering Services Agreement with Primera Engineers, LTD. for the Foster Avenue LAFO Project in the not to exceed amount of \$33,500.00. (Consent Agenda)**

**Resolution No.**

**R-40-2014:**

**Resolution Authorizing Award of a Construction Contract to Gerardi Sewer & Water Company of Norridge, IL for the Jefferson Street Corridor Water Main Replacement Project – Phase III in the Amount of \$821,410.00. (Consent Agenda)**

**Resolution No.**

**R-41-2014:**

**Resolution Authorizing the Execution of a Resident Engineering Service Agreement for the Jefferson Street Corridor Water Main Replacement Project – Phase III with Ardmore Associates in the not to exceed amount of \$77,571.86. (Consent Agenda)**

**Resolution No.**

**R-42-2014:**

**Resolution Authorizing the Execution of a Resident Engineering Services Agreement with Engineering Enterprises, Inc. for the Volk Brothers Phase IV Project in the not to exceed amount of \$115,784.00. (Consent Agenda)**

**Resolution No.  
R-43-2014:**

**Resolution Authorizing an Agreement with Vermont Systems Providing for the Purchase, Implementation and Training for their RecTrac Recreation Software Project not to exceed \$25,826 and Maintenance, Support and Hosting for \$9,810 for Year One. (Consent Agenda)**

**Resolution No.  
R-44-2014:**

**Resolution Adopting Amendments to the Official Zoning District Map for the Village of Bensenville for 2014. (Consent Agenda)**

**Ordinance No.  
23-2014:**

**Ordinance Amending Title 10, Chapter 18 "Political Campaign Signs" of the Bensenville Village Code. (Consent Agenda)**

**Ordinance No.  
24-2014:**

**Ordinance Amending Ordinance No. 2-2014 Authorizing the Acquisition of a Parcel Commonly Known as "6 Brookwood Street" for Corporate Purposes. (Consent Agenda)**

**Motion:**

Trustee Bartlett made a motion to approve the Consent Agenda as presented. Trustee Wessler seconded the motion.

**ROLL CALL:**

AYES: Bartlett, Janowiak, Jarecki, Ridder, Wessler

NAYS: None

All were in favor. Motion carried.

**PRESIDENT'S  
REMARKS:**

President Soto recognized the Fenton High School Dance Force Team for their achievements of 1st Place at the Winter Meltdown and won the Specialty Award for Best Synchronization; 1st Place at Conference for the second consecutive year; 3rd Place at Sectionals and 3rd Overall at the IHSA State Finals.

President Soto read a proclamation into the record declaring April 25, 2014 as Arbor Day in the Village of Bensenville.

President Soto read a proclamation into the record proclaiming May 2014 as Building Safety Month in the Village of Bensenville.

President Soto read a proclamation into the record in recognition of Earth Day

**Resolution No  
R-45-2014:**

6. President Soto, gave the summarization of the action contemplated in **Resolution No. R-45-2014** entitled **Autism Month**.

Motion: Trustee Ridder made a motion to approve the resolution as presented. Trustee Janowiak seconded the motion.

**ROLL CALL:** AYES: Bartlett, Janowiak, Jarecki, Ridder, Wesseler

NAYS: None

All were in favor. Motion carried.

President Soto, Village Clerk, Ilsa Rivera-Trujillo and Trustee Ridder provided to the Village Board and Community a report based off their recent visit to the Village's Sister City of Zihuatanejo, Mexico. The report has been attached to the minutes as "Exhibit A".

**MANAGERS  
REPORT:**

Director of Public Works, Joe Caracci, introduced newly hired Public Works Employees – Secretary Jovana Jankovic and Street/Forestry Technician Rodrigo Trujillo to the Village Board and Community.

**Resolution No  
R-46-2014:**

7. Village Manager, Michael Cassady, gave the summarization of the action contemplated in **Resolution No. R-46-2014** entitled **A Resolution Authorizing the Sale of Surplus Municipally Owned Real Estate – 446 S. Addison Street for \$31,000 and 112 S. Center Street for \$29,000.**

Motion: Trustee Wesseler made a motion to approve the resolution as presented. Trustee Janowiak seconded the motion.

**ROLL CALL:** AYES: Bartlett, Janowiak, Jarecki, Ridder, Wesseler

NAYS: None

All were in favor. Motion carried.

**Resolution No  
R-47-2014:**

8. Village Manager, Michael Cassady, gave the summarization of the action contemplated in **Resolution No. R-47-2014** entitled **A Resolution Authorizing the Execution of a Contract for Services and Scope of Work with Testing Service Corporation for \$40,000 to Perform Engineering Service on the TIF 4 Property at Grand Avenue and County Line Road.**

Motion: Trustee Ridder made a motion to approve the resolution as presented. Trustee Jarecki seconded the motion.

**ROLL CALL:** AYES: Bartlett, Janowiak, Jarecki, Ridder, Wessler

NAYS: None

All were in favor. Motion carried.

**VILLAGE ATTORNEY  
REPORT:**

There was no Village Attorney Report.

All were in favor. Motion carried.

**UNFINISHED  
BUSINESS:**

There was no unfinished business.

**NEW BUSINESS:**

There was no new business.

**EXECUTIVE  
SESSION:**

Village Attorney, Pat Bond, stated there was no need to Executive Session.

**ADJOURNMENT:**

Trustee Ridder made a motion to adjourn the meeting. Trustee Janowiak seconded the motion.

All were in favor. Motion carried.

President Soto adjourned the meeting at 7:37 p.m.

Ilsa Rivera-Trujillo  
Village Clerk

**PASSED AND APPROVED** by the President and Board of Trustees of the Village of Bensenville this 13th day, May 2014



12 South Center Street  
Bensenville, IL 60106

Office: 630.350.3413  
Fax: 630.350.3449  
[www.bensenville.il.us](http://www.bensenville.il.us)

**MEMORANDUM**

**TO:** Village President and Board of Trustees

**FROM:** Frank Soto, Village President  
JoEllen Ridder, Village Trustee  
Ilsa Rivera-Trujillo, Village Clerk  
Pat Bond, Village Attorney  
Mike Cassady, Village Attorney

**DATE:** April 22, 2014

**SUBJECT:** Zihuatanejo Delegation Report to the Board.

**VILLAGE BOARD**

**President**  
Frank Soto

**Trustees**  
Marvin Bartlett  
Susan V. Janowiak  
Robert "Bob" Jaracki  
Martin O'Connell  
JoEllen Ridder  
Henry Wusseler

**Village Clerk**  
Ilsa Rivera-Trujillo

**Village Manager**  
Michael J. Cassady

Following up a very successful inbound Delegation visit from Zihuatanejo this past November, the Village of Bensenville Sister Cities Delegation fulfilled its reciprocal visit in March 2014. The goal of this initial exchange was to introduce the Bensenville Delegation to the City of Zihuatanejo, its leaders, people, culture, economy and neighborhoods. Our Sister City graciously welcomed the delegation.

The outbound Delegation from Bensenville and Cook County was led by Sister Cities Ambassador Giovanni Gullo and his wife Maria Gullo, and included Mayor Frank Soto and Rosa Soto, Trustee JoEllen Ridder and Fire District Trustee Bob Ridder, Clerk Ilsa Rivera-Trujillo and Sister Cities Board Member Rodrigo Trujillo, Village Attorney Patrick Bond and Village Manager Mike Cassady. The Delegation also included elected officials from the Cook County Board, including Tim Schneider, Elizabeth Gorman, Jesus Garcia and his wife.

The City of Zihuatanejo and Ixtapa (and several other smaller contiguous villages) are governed by the administration led by the Honorable President Eric Fernandez and the City Council. The elected board and appointed staff were all engaged throughout the delegation visit. The formal exchange started with a dinner with President Fernandez and their Delegation, who formally welcomed the delegations and set forth an aggressive agenda for the upcoming week.

The long term goals of establishing a Sister City relationship with the people of Zihuatanejo includes sharing and exchanging ideas and best practices to advance community health, commerce, healthy families, humanitarian pursuits, student and educational exchange and tourism. The activities of the delegation during this week established a solid foundation to begin the process of understanding how residents from Bensenville and Zihuatanejo will recognize value from this exchange.

The following are a sample of the activities and events presented to the delegation:

- Tour of Zihuatanejo and Ixtapa. We were given a full day tour of commercial districts, residential neighborhoods, government facilities and cultural landmarks.
- Meeting with Zihuatanejo City Staff and Special Events and Tourism officials.
- There were several meetings with the staff to learn about municipal operations, tourism and marketing programs.
- Town Hall meeting with Delegation and Zihuatanejo Elected Officials and Staff. This event was attended by dozens of press to showcase the Sister City Exchange.
- Tour of Fire Station and Red Cross Facility. The all volunteer Fire Department works from just one station. We visited the fire station where we presented them with a Bensenville Fire Station flag, t-shirts, and baseball hats. They have one fire truck and one functioning ambulance. The Red Cross has one ambulance with supplies. Staff at both locations are all volunteers. Discussion was had on what we could do to facilitate donations of older equipment from the Chicago land /Illinois area which is listed as surplus. Bensenville and Cook County delegates were all in agreement that this is something that we can partner in.
- Meeting with Legal and Law Enforcement Commissioner.
- La Chole Archeological Park. Toured archeological park which was discovered in the last 10 years and digging has begun. This will be a great asset to the area in terms of a tourist attraction. Discussion was also had regarding funding issues to complete the site. We believe that this will be a great way to partner our colleges locally. This will be beneficial for both cities by having our students go there as interns for college credit and to help with the completion of the site.
- Volando Al Sol Orphanage. Toured the construction site of the orphanage which is expected to be completed in May 2014. The orphanage will house 80 children, newborns in transition to a permanent home and the children up to 12 years old. The children attend the local schools to be a part of the community. They also will have their own garden where they will be responsible for the maintenance. The goal of the orphanage is to keep the children mainstreamed in the local town. The orphanage is funded by the government with the nuns presiding over it.
- Bike Path Tour of Ixtapa. A protected path showcasing businesses and hotels was developed to enhance green transportation options. Made a quick stop to view an amazing dolphin show.
- Carnival Opening Ceremony: Family event with 7,500 participants. The Delegation was treated to front row seats to view an amazing show, complete with fireworks. This is an event we could consider in Bensenville to gain participation from our Hispanic population.
- Rotary Club Meetings – Ixtapa and Zihuananejo- District 4180. Ilsa, JoEllen, and Liz Gorman had lunch with members of both Rotaries. We discussed what projects each of our clubs have done both for our own cities as well as internationally. Bensenville Rotary has expressed an interest in taking on an international project to aide Ixtapa and Zihuananejo. They are going to come up with a list of local projects that they are working on and forward to us. JoEllen will have discussion with

representatives from surrounding Rotaries (Elk Grove Village & O'Hare/Chicago) to attempt to partner with them on projects. The commissions of Cook County are also agreeable to making additional contacts.

- Family Development Institution and Basic Rehab Unit. This is primarily where the Public Assistance program is administered. Comparable to here in the states, low income residents can come in for financial aid, emergency medical checkups, immunizations, dental work, and vision exams. They also offer support for help with alcohol, substance abuse, and psychological problems. They also offer a program for unwed mothers and teenagers. We also toured their physical rehab facility which has only very basic equipment. There are three staff people that work 12-15 hour days.

#### **Potential Future Collaborations:**

- Utilize airport, Cook County, DuPage County, and the City of Chicago relationships to try creating more direct flights from Chicago to Zihuatanejo to boost tourism opportunities.
- Working with hotels in both regions to develop discounts for residents in an effort to foster tourism between towns.
- Emergency Management Best Practices
  - Zihuatanejo is experienced dealing with natural disasters and can be a valuable partner in the exchange of ideas regarding potential disasters given Bensenville's proximity to O'Hare International Airport.
- Creation of a student and educational exchange program with District 100 and Robert Morris University and College of DuPage.
- Promoting cultural heritage given the makeup of Bensenville's demographics (51% Hispanic community with a significant portion from the Zihuatanejo/Ixtapa region.)
  - Expansion of special events to embrace cultural heritage, including the fine arts and music.
- Business synergies: Mexico is Illinois second largest trading partner and an untapped resource in Bensenville.





**Conclusion:**

This Sister Cities relationship will prove to be mutually beneficial to the residents of both Bensenville and the region of Zihuatanejo/Ixtapa. The first critical step in this process has been accomplished. The goal, moving forward, is to continue to explore the opportunities that this relationship presents. Opening Bensenville's borders to the abundant commerce our Mexican trading partners offer through increased airport accessibility, will allow Bensenville to capitalize on this resource. In exchange, the Zihuatanejo/Ixtapa region will realize an increase in tourism activities from both Bensenville residents and those in the metropolitan Chicago area.

Very specific goals will be established by the Sister Cities Board of Directors to allow the educational and cultural exchange, including but not limited to, the establishment of art and music exchange. The Sister Cities Board of Directors will utilize the momentum realized from this initial exchange to prioritize the next steps in continuing to foster this relationship and to develop a plan of action for future activities. That Plan will be presented to the Village Board for its input and, ultimately, approval. Thereafter, it will be shared with the Zihuatanejo Sister Cities governing board for acknowledgement of the shared objectives. A budget will be approved and fund raising efforts will be undertaken to assist in the financial implications of maintaining this Sister Cities relationship. The Village Board will be periodically updated as this exciting new relationship develops and evolves.

Respectfully Submitted,

The Bensenville Sister Cities Delegation