

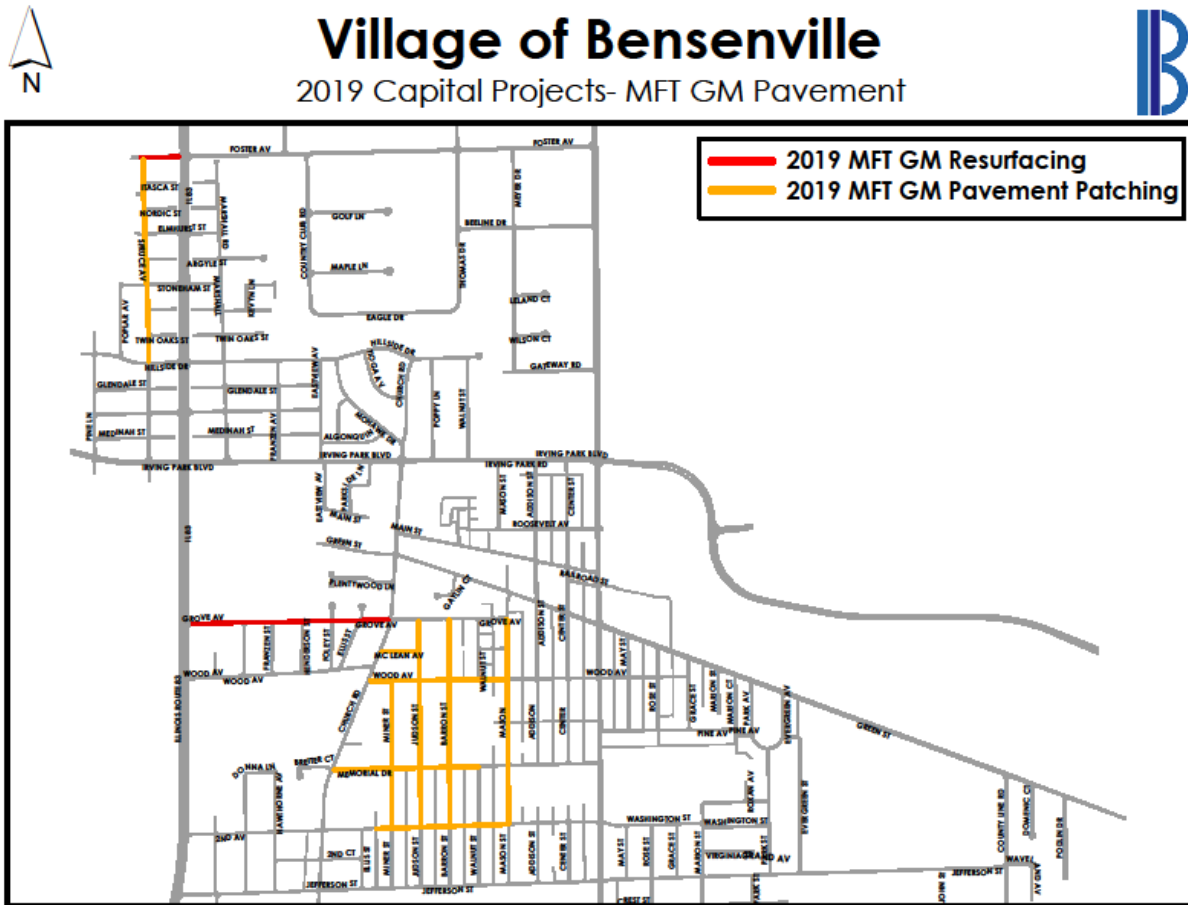
June 3, 2019

## INFORMATION LETTER NO. 1

### 2019 HMA Pavement Program – General Maintenance

Dear Project Area Residents, Institutions and Interested Parties:

The Village of Bensenville is about to undertake a general maintenance contract in the vicinity of your residence, business and/or institution. As part of this project, the Village will be resurfacing Grove Ave (IL-83 to Church Rd) and Foster Ave (Village limits to IL-83). On these two streets, the Village will also perform spot C&G repairs, spot sidewalk repairs, ADA improvements, pavement patching, structure adjustments, traffic detector loops, pavement markings, and other miscellaneous items necessary to complete the project. As part of the same project, the Village will also be performing surface patches on other streets to prolong the life of the existing pavement. Please see the map below depicting the streets where the Village plans to perform pavement patching.



Date: 2/14/2019

The total project cost is estimated to be around \$340,000.00 The Village staff has performed in-house design of this project and will also perform the construction oversight

The project generally consists of removing 1.75 inches existing hot-mix asphalt amounting to approximately 12,000 square yards of pavement removal which will be replaced with 2-inches of hot-mix asphalt surface course. The replacement includes approximately 1,700 tons of hot-mix asphalt surface course. As part of the project, approximately 1,000 feet of C&G will be repaired as well 1,300square feet of sidewalk.

This project appeared on the Illinois Department of Transportation (IDOT) letting on March 21 and April 8, 2019. Schroeder Asphalt Services of Huntley, IL was the lowest responsible bidder and selected as the general contractor on this project. The project was awarded on April 23, 2019. Schroeder comes with many years of experience in projects of such magnitude. Schroeder will be utilizing sub-contractors to perform various work on the project.

At this time, the tentative start date for the project is set for June 17, 2019. The contractor may choose to mobilize and do some preliminary work prior to that. The project completion will be around August 2, 2019, barring any major delays.

One of the goals of this letter is to prepare you for what to expect as part of the project. This project will have a significant impact on the motoring public through the Village of Bensenville. **The project is designed to be constructed under daily lane closures. Please note, there will be some temporary delays during construction hours due to various contractor activities. If possible, it is highly recommended to avoid the construction area.** We are confident of receiving full cooperation from institutions and residents in the affected project area.

**Daily Work Hours** – Daily work hours are from 7:00AM to 7:00PM, Monday thru Friday. At this time we do not anticipate any Saturday work, but will adjust based on progress. Saturday work hours will be limited from 7 AM – 3 PM. No work is permitted on Sundays and holidays. Should the contractor start early, please feel free to call the police department.

**Utility Markings** – As part of the construction process, the contractor frequently calls J.U.L.I.E. to help assist in the locating of buried utilities. We ask for your cooperation in maintaining the marks and flags, as they are located. We realize this can be a burden during mowing of the parkways. If it is necessary to remove the flags, please replace them in their exact location. Your cooperation will help avoid unnecessary utility outages.

**Information Transfer** – Information letters, like the one you are reading now, will be sent out periodically to keep all residents along the project corridor abreast of the current progress and activity of the project. In addition, Weekly project updates will be posted on the Village website. Please feel free to contact me or the Resident Engineer at any time with questions regarding the project.

**Parking / Access to Driveways** – Unfortunately, parking on Grove Ave and Foster Ave is prohibited. If your driveway access is impeded during the project construction, the project team will do its best to provide a temporary access so you can get in and out of your driveway. If driveway

access is not available at night, residents may park at legally permissible areas on fronting or adjacent side streets. The Bensenville Police Department is aware of the construction project.

When parking on the street, please do so in a manner that will not inhibit traffic movements, especially emergency vehicles. We realize parking may be difficult at times during the project, so please be patient and park with common sense. In addition, when parking on the street, a card or placard with your contact information should be placed in a visible location, so that we can reach you as necessary for any issue involving your vehicle. Please let the project team know of any circumstances that may require particular or special access needs, either at all times throughout the project or for a specific period.

**Garbage Pickup – Residents in the project area are requested to place their garbage and recyclables at curbside by 5:00 AM on pickup days during the construction project. The Village garbage contractor (Allied) will likely collect early in the day.** If construction activities prevent Allied from picking up your garbage on the regularly scheduled day, they will return the following day and again attempt pickup. Should your pickup be skipped, please notify me.

**Curbside Branch/Brush Pickup –** The Village will be conducting a curbside branch/brush pickup during week of, July 1, Aug 5, Sept 3, Oct 7, and Nov 4. **Residents in the project area must place their branch/brush curbside by 7:00 AM on these dates.** The Village will begin their efforts in the construction corridor in attempt to keep the corridor clear for the contractor.

**Traffic Control – The project is designed to be constructed under daily lane closures. Traffic will remain open in both direction throughout the project but will incur temporary and/or heavy delays depending on the construction activity.** We will attempt to maintain traffic flow throughout each day. As mentioned above, notifications are delivered daily to inform those residents which may be affected by the following day's work. We ask for your cooperation in relocating your vehicles away from the proposed work prior to 7:00 AM the following morning. If you should park your vehicle within the construction corridor during active working hours, again please leave contact information inside your vehicle on the dashboard in case there is a need to have your vehicle relocated.

The principal intent of traffic control signage is to limit use of the streets in areas under construction to local traffic only. The signs are posted for the safety of the construction crews, pedestrians, drivers, and residents. Please obey all construction signage and respect barricades and warning devices.

**Mail Deliveries – At this time, we don't anticipate any disruption in the mail service during the project.** The Village will work with the Bensenville postmaster if changes are required to maintain mail service.

**Irrigation / Sprinkler Systems / Pet Fences / Private Drains –** The Village asks for your cooperation in locating private irrigation systems, private drains and pet fences as they are not included on the plans. These systems do not appear on standard JULIE locates. Every effort will be made to avoid damage to these systems where possible. If you are aware of an irrigation system or pet fence at your residence, please call the Resident Engineer (contact info below) so he can make the Contractor aware. The Village is under no obligation to repair or replace private utilities found in the parkway. The more information we receive from the residents, the better the opportunity we will have to help avoid unnecessary and expensive repair bills to the homeowner.

**Parkway Materials and Plantings –**If you wish to retain plants or other homeowner installed materials that currently are located in the public right-of-way, please move/salvage them from the

work area as soon as possible; otherwise, they may be damaged or disposed of during the project. If special arrangements or assistance is required, please contact the project team.

**Private Property Work** – The contractor may not directly solicit work on private property. However, the contractor may perform private work provided that the work to be done does not impede the Village’s project schedule. If you are interested in obtaining a quote for work from the contractor please contact Schroeder Asphalt Services. Please note, all private work needs to be permitted through the Village of Bensenville. Please contact the Community and Economic Development Department for permit related inquiries.

**Safety Concerns** - It is worth a reminder to say that any construction site is a dangerous situation, perhaps even more so during the hours the contractor is not actually working the area. Please remind yourselves and your children of the dangers inherent in the construction zone that are present at all times. I appreciate your help in trying to maintain as safe a project site as possible. Should there be a condition that is particularly hazardous, please feel free to contact me or the Resident Engineer.

**Project Contacts - *Who do I call with questions?***

As mentioned above, the Village staff will be performing the day-to-day construction oversight of this project. Please feel free to call Mike Beranek at the Public Works Department with any questions or concerns throughout the project. Mike will be on site each day and is the **best source** for information regarding construction aspects and progress of the project. Shown below are the names and available phone numbers of key project personnel. Please retain this letter and post this list in a convenient and accessible location for ready reference throughout the project.

## **2019 HMA PAVEMENT PROGRAM**

### **KEY PERSONNEL AND TELEPHONE NUMBERS**

**Resident Engineer:**

Mike Beranek, Resident Engineer

**Village of Bensenville**

630-290-4519 (Cell)

630-594-1198 (office)

**General Contractor:**

Dan Berg, Project Manager

**Schroeder Asphalt Services**

815-923-4380 (Office)

**Village of Bensenville:**

Mehul Patel, Assistant Director

Joe Caracci, Director of Public Works

**Public Works Department**

630.594.1196 (office – direct)

630.350.3431 (office – direct)

### **FOR AFTER-HOUR SITUATIONS REQUIRING IMMEDIATE ATTENTION:**

POLICE: Emergency Number 911

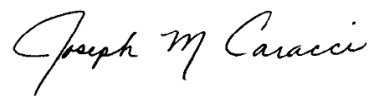
POLICE: Non-Emergency Number 630.350.3455

**Resident Contact** - Getting information regarding access issues or emergency situations to residents that are not home during the workday is a challenging task. For your consideration, I am enclosing a simple form for your use if you desire to let Public Works know of a daytime phone number where you can be reached in the case of an emergency affecting your residence. The form also could be used to indicate someone to contact if you will be away from the project area for an

extended period of time. The form can be mailed or faxed to Public Works to the address or fax number shown thereon or the information may be submitted via e-mail. We will maintain a database of contacts and will utilize this as necessary and practicable during the project, with the information held in strict confidentiality.

In closing, thank you again for your interest, patience and cooperation as we move through the construction stage of the project. Inevitably there will be disruptions and inconveniences to endure in the coming months. Please contact Mike Beranek, Mehul or myself with any concerns, insights and suggestions. The Village, consulting engineer and the contractor are all committed to keeping the lines of communication open and to have a successful and safe project.

Very truly yours,

A handwritten signature in cursive script that reads "Joseph M. Caracci".

Joe Caracci, P.E.  
Director of Public Works



**2019 HMA PAVEMENT PROGRAM – GENERAL MAINTENANCE  
DAYTIME NOTIFICATION FORM**

I wish to be notified at the following telephone number (s) in the event that the Public Works Department needs to reach me during normal working hours.

Home Address: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Notes or Other Information:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sprinkler System \_\_\_\_\_

Pet Fence \_\_\_\_\_

Existing Drainage \_\_\_\_\_

Please mail this form to: Bensenville Public Works  
Attn: Mehul Patel  
717 E. Jefferson Street  
Bensenville, IL 60106

or FAX to Public Works: 630-594-1148

or email to Public Works: mpatel@bensenville.il.us

