



## INSTRUCTIONS

Please follow these instructions in completing the application for your new license(s).

1. Complete all boxes of information for any dog(s) you have by following these directions. Any dog registered or housed within the Village requires a license.
  - A. Enter dog name
  - B. Enter gender of dog, "M" for male, "F" for female
  - C. Enter breed of dog
  - D. Enter primary color of dog
  - E. Enter the microchip number, if dog has an ID microchip
  - F. Enter the rabies identification number
  - G. Enter the rabies expiration date

## VILLAGE ORDINANCE REQUIRES

1. Every owner of a dog within the Village shall annually register such dog with the Village and pay a fee of \$3.00 per dog. Dog licenses expire on December 31st each year. If the tag is lost, a replacement fee of \$3.00 is required.
2. No license shall be issued for a dog unless a certificate of inoculation in conformance with state law shall be produced; the dog's inoculation against rabies must be for the current year. Copy of the certificate of inoculation MUST be included at the time of application.
3. No owner shall have more than three domestic animals on any premise in the Village.
4. It shall be unlawful for any person to permit any dog or cat in his possession to travel upon any area other than his own property within the Village unless such dog is restrained by a leash and, if the dog has been deemed to be a dangerous dog, also by a muzzle.
5. The owner of every dog shall be responsible for the removal and sanitary disposition of any feces deposited by his dog anywhere in the Village.
6. Bring application with your cash, check (payable to Village of Bensenville), or credit card to the Village Hall. You may also mail your application in the enclosed envelope. Remember to include a copy of the certificate of

## INSTRUCTIONS

- 1) Purchase your vehicle sticker online at [www.bensenville.il.us](http://www.bensenville.il.us). Click ONLINE PAYMENTS at the left of the screen. Follow the prompts and your sticker will arrive in the mail in 3-5 business days.
- 2) If purchasing by mail, return the entire form (DO NOT SEPARATE) in the envelope provided with the appropriate fee(s). Make your check payable to the "Village of Bensenville". DO NOT SEND CASH or combine payment with your utility bill. Please allow a minimum of seven business days for the Finance Dept. to process your application.
- 3) A vehicle owner has thirty (30) days from date of purchase or establishment of residency to purchase vehicle sticker without penalty.
- 4) Transfer stickers are \$2.00 when transfer is from the original vehicle with the same license plate.
- 5) Replacement stickers for lost or damaged stickers are \$2.00.
- 6) Seniors can purchase a maximum of two (2) stickers per household at the senior rate of \$1.00. Each vehicle must be registered to a senior in order to receive the discounted rate. (Senior Citizen is an individual who is 65 years or older at the time of purchase.) Senior stickers are valid for 2 years.

**INSTRUCTIONS FOR  
DOG APPLICATION  
ON BACK OF PART 1**

**PLEASE NOTE: Failure to receive an annual renewal notice is not considered acceptable cause for non-renewal.**

### FEE SCHEDULE

Cost Code	Through Dec 31st	Dec 31st - June 30	After June 30		Cost Code	Through Dec 31st	Dec 31st - June 30	After June 30
Passenger & RV	\$32.00	\$50.00	\$100.00		Truck J	\$138.00	\$188.00	\$288.00
Online price prior to Dec 31st	\$30.00	N/A	N/A		Truck K	\$157.00	\$207.00	\$307.00
Senior Citizen	\$1.00	\$10.00	\$15.00		Truck L	\$164.00	\$214.00	\$314.00
Motorcycles	\$20.00	\$30.00	\$45.00		Truck N	\$172.00	\$222.00	\$322.00
Active Deployed Servicemen/Women and Disabled Veterans (Max. 2 per household)	\$5.00	\$10.00	\$15.00		Truck P	\$180.00	\$230.00	\$330.00
Individuals on the Dept. of Aging "Circuit Breaker Program"/Benefit Access (Max. 2 per household)	\$5.00	\$10.00	\$15.00		Truck Q	\$187.00	\$237.00	\$337.00
Truck B	\$49.00	\$99.00	\$199.00		Truck R	\$194.00	\$244.00	\$344.00
Truck D	\$79.00	\$129.00	\$229.00		Truck S	\$202.00	\$252.00	\$352.00
Truck F	\$97.00	\$147.00	\$247.00		Truck T	\$210.00	\$260.00	\$360.00
Truck H	\$118.00	\$168.00	\$268.00		Truck V	\$217.00	\$267.00	\$367.00
					Truck X	\$226.00	\$276.00	\$376.00
					Truck Z	\$233.00	\$283.00	\$383.00

**OVERNIGHT PARKING IS STRICTLY PROHIBITED ON ALL VILLAGE STREETS BETWEEN THE HOURS OF 2:00 AM AND 6:00 AM.**