



12 South Center Street
Bensenville, IL 60106

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January 18, 2021

Via electronic mail
Madeleine Davison
3744 North Southport Avenue
Chicago, Illinois 60613
mgsd09@gmail.com

Re: Freedom of Information Act request
Received January 11, 2021

Dear Madeleine Davison,

Thank you for writing to the Village of Bensenville ("Village") with your request for information pursuant to the Freedom of Information Act ("FOIA"), 5 ILCS 140/1 *et seq.* Your FOIA request seeks copies of "records sufficient to show the names and badge numbers of all Village of Bensenville Police Department officers and/or employees who requested personal time off, vacation days, personal days, furlough days, and/or any other time off during the dates of January 4-8, 2021 (inclusive)."

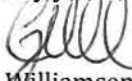
Your FOIA request is hereby granted in part and denied in part as follows. The attached records are being provided to you at no charge. Medical information is being withheld as private information exempt from disclosure under Section 7(1)(b) of FOIA. 5 ILCS 140/7(1)(b).

You have the right to have the partial denial of your FOIA request reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You may file your Request for Review with the PAC by writing to:

Ms. Sarah Pratt
Public Access Counselor
Office of the Attorney General
500 South 2nd Street
Springfield, Illinois 62706
Fax: 217-782-1396
E-mail: publicaccess@atg.state.il.us

You also have the right to seek judicial review of the partial denial of your FOIA request by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

Very truly yours,


Corey Williamsen
Freedom of Information Officer
Village of Bensenville

VILLAGE OF BENSENVILLE
REQUEST FOR TIME OFF



DATE: 12/05/2020
EMPLOYEE: Casillas 555
DEPARTMENT: Police
JOB TITLE: Patrol

TYPE OF REQUEST (CAN CHOOSE MORE THAN ONE):

VACATION 60 hours 56 HRS SICK LEAVE
PERSONAL DAY FLOATING HOLIDAY 12 hours
BEREAVEMENT LEAVE ABSENCE WITHOUT PAY
COMP. DAY

DATES OF REQUEST: Jan 07, 2021 - Jan 11, 2021 - Jan 12, 2021
Jan 15, 2021 - Jan 17, 2021
(Handwritten notes: 12V, 12V, 12V, 12V, 8V)

TIME(S)
(IF APPLICABLE): _____

*REASON: _____

OTHER COMMENTS: _____

EMPLOYEE SIGNATURE: DATE: 12/05/2020
SUPERVISOR: #532 DATE: 12/5/2020
DEPARTMENT HEAD: _____ DATE: _____

*FOR SICK LEAVE, BEREAVEMENT LEAVE AND ABSENCE WITHOUT PAY

VILLAGE OF BENSENVILLE
REQUEST FOR TIME OFF



DATE: 010121
EMPLOYEE: KOTLEWSKI, Jey
DEPARTMENT: POLICE
JOB TITLE: OFFICER

TYPE OF REQUEST (CAN CHOOSE MORE THAN ONE):


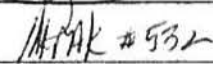
VACATION SICK LEAVE
PERSONAL DAY FLOATING HOLIDAY
BEREAVEMENT LEAVE ABSENCE WITHOUT PAY
COMP. DAY

DATES OF REQUEST: 010621

TIME(S)
(IF APPLICABLE): 11:00 AM - 1:00 PM

*REASON:

OTHER COMMENTS:

EMPLOYEE SIGNATURE:  Jey DATE: 01/01/21
SUPERVISOR:  DATE: 1/2/2021
DEPARTMENT HEAD: _____ DATE: _____

*FOR SICK LEAVE, BEREAVEMENT LEAVE AND ABSENCE WITHOUT PAY

WHITE
Personnel

YELLOW
Payroll

PINK
Department

GOLDENROD
Employee

VILLAGE OF BENSENVILLE

REQUEST FOR TIME OFF



DATE: 1-7-21
EMPLOYEE: KOTLEWSKI
DEPARTMENT: POLICE
JOB TITLE: OFFICER

TYPE OF REQUEST (CAN CHOOSE MORE THAN ONE):

VACATION _____ SICK LEAVE X
PERSONAL DAY _____ FLOATING HOLIDAY _____
BEREAVEMENT LEAVE _____ ABSENCE WITHOUT PAY _____
KELLY DAY _____ COMP. DAY _____

DATES OF REQUEST: 1-7-21

TIME(S)
(IF APPLICABLE): 1800-0600

*REASON:

OTHER COMMENTS:

EMPLOYEE SIGNATURE: _____ DATE: _____

SUPERVISOR: _____ DATE: _____

DEPARTMENT HEAD: _____ DATE: _____

*FOR SICK LEAVE, BEREAVEMENT LEAVE AND ABSENCE WITHOUT PAY

WHITE
Personnel

YELLOW
Payroll

PINK
Department

GOLDENROD
Employee

VILLAGE OF BENSENVILLE

REQUEST FOR TIME OFF



DATE: 1-6-2021

EMPLOYEE: Richard LaPorte

DEPARTMENT: Police

JOB TITLE: Police officer

TYPE OF REQUEST (CAN CHOOSE MORE THAN ONE):

VACATION

SICK LEAVE

PERSONAL DAY

FLOATING HOLIDAY

BEREAVEMENT LEAVE

ABSENCE WITHOUT PAY

KELLY DAY

COMP. DAY

DATES OF REQUEST: 1-6-2021

TIME(S) (IF APPLICABLE): 18⁰⁰ - 00⁰⁰ 6 Hrs. Kelly time used

*REASON:

OTHER COMMENTS:

EMPLOYEE SIGNATURE: *Richard LaPorte* # 559

DATE: 1-6-2021

SUPERVISOR: _____

DATE: 1-6-21

DEPARTMENT HEAD: _____

DATE: _____

*FOR SICK LEAVE, BEREAVEMENT LEAVE AND ABSENCE WITHOUT PAY

WHITE Personnel

YELLOW Payroll

PINK Department

GOLDENROD Employee

VILLAGE OF BENSENVILLE
REQUEST FOR TIME OFF



DATE: 9-27-2020

EMPLOYEE: Richard LaPorte

DEPARTMENT: Police

JOB TITLE: Police officer

TYPE OF REQUEST (CAN CHOOSE MORE THAN ONE):

- VACATION
- SICK LEAVE
- PERSONAL DAY
- FLOATING HOLIDAY
- BEREAVEMENT LEAVE
- ABSENCE WITHOUT PAY
- COMP. DAY

DATES OF REQUEST: Jan 7, 2021

TIME(S)
(IF APPLICABLE): 12⁰⁰ - 00⁰⁰ Hrs. 12 Hrs. Vacation time used

*REASON: Vacation Colorado

OTHER COMMENTS:

EMPLOYEE SIGNATURE: Richard LaPorte #559 DATE: 9-27-2020
SUPERVISOR: [Signature] DATE: 9-30-2020
DEPARTMENT HEAD: _____ DATE: _____

*FOR SICK LEAVE, BEREAVEMENT LEAVE AND ABSENCE WITHOUT PAY

VILLAGE OF BENSENVILLE

REQUEST FOR TIME OFF



DATE: 01/08/2021
EMPLOYEE: Melone #521
DEPARTMENT: Police
JOB TITLE: Patrol Ofc.

TYPE OF REQUEST (CAN CHOOSE MORE THAN ONE):

VACATION _____ SICK LEAVE _____
PERSONAL DAY _____ FLOATING HOLIDAY _____
BEREAVEMENT LEAVE _____ ABSENCE WITHOUT PAY _____
KELLY DAY 4 hr COMP. DAY _____

DATES OF REQUEST: 01/08/2021

TIME(S) (IF APPLICABLE): 1400-1800

*REASON: No Hireback Needed

OTHER COMMENTS:

EMPLOYEE SIGNATURE: [Signature] #521 DATE: 01/08/2021

SUPERVISOR: [Signature] SL DATE: 1/8/21

DEPARTMENT HEAD: _____ DATE: _____

*FOR SICK LEAVE, BEREAVEMENT LEAVE AND ABSENCE WITHOUT PAY

WHITE Personnel

YELLOW Payroll

PINK Department

GOLDENROD Employee

VILLAGE OF BENSENVILLE
REQUEST FOR TIME OFF



DATE: 1-4-21
EMPLOYEE: CARMEN MIRANDOLA
DEPARTMENT: POLICE
JOB TITLE: OFFICER


TYPE OF REQUEST (CAN CHOOSE MORE THAN ONE):

VACATION _____ SICK LEAVE X 2
PERSONAL DAY _____ FLOATING HOLIDAY _____
BEREAVEMENT LEAVE _____ ABSENCE WITHOUT PAY _____
KELLY DAY _____ COMP. DAY _____

DATES OF REQUEST: JAN 4-5, 2021

TIME(S)
(IF APPLICABLE): 0600-1800

*REASON: _____

OTHER COMMENTS: 

EMPLOYEE SIGNATURE: _____ DATE: _____
SUPERVISOR: _____ DATE: _____
DEPARTMENT HEAD: _____ DATE: _____

*FOR SICK LEAVE, BEREAVEMENT LEAVE AND ABSENCE WITHOUT PAY

WHITE
Personnel

YELLOW
Payroll

PINK
Department

GOLDENROD
Employee

VILLAGE OF BENSENVILLE
REQUEST FOR TIME OFF



DATE: 1/5/21
EMPLOYEE: Stephens
DEPARTMENT: Police
JOB TITLE: SGT

TYPE OF REQUEST (CAN CHOOSE MORE THAN ONE):
VACATION SICK LEAVE
PERSONAL DAY FLOATING HOLIDAY
BEREAVEMENT LEAVE ABSENCE WITHOUT PAY
COMP. DAY

DATES OF REQUEST: 01/05/2021

TIME(S) (IF APPLICABLE): 1200 - 0000

*REASON: 12 Hours

OTHER COMMENTS:

EMPLOYEE SIGNATURE: _____ DATE: _____
SUPERVISOR: [Signature] SH DATE: 01/5/21
DEPARTMENT HEAD: _____ DATE: _____

*FOR SICK LEAVE, BEREAVEMENT LEAVE AND ABSENCE WITHOUT PAY

VILLAGE OF BENSENVILLE

REQUEST FOR TIME OFF



DATE: 1-13-21
EMPLOYEE: VALOIS
DEPARTMENT: POLICE
JOB TITLE: OFFICER

TYPE OF REQUEST (CAN CHOOSE MORE THAN ONE):

VACATION SICK LEAVE _____
PERSONAL DAY FLOATING HOLIDAY _____
BEREAVEMENT LEAVE _____ ABSENCE WITHOUT PAY _____
KELLY DAY _____ COMP. DAY _____

DATES OF REQUEST: 1-6-21

TIME(S)
(IF APPLICABLE): 1200-1800 6 HRS

*REASON:

OTHER COMMENTS:

EMPLOYEE SIGNATURE: _____ DATE: _____
SUPERVISOR: _____ DATE: _____
DEPARTMENT HEAD: _____ DATE: _____

*FOR SICK LEAVE, BEREAVEMENT LEAVE AND ABSENCE WITHOUT PAY

WHITE Personnel YELLOW Payroll PINK Department GOLDENROD Employee

VILLAGE OF BENSENVILLE
REQUEST FOR TIME OFF



DATE: 1/8/2021
EMPLOYEE: ZOPROW
DEPARTMENT: POLICE
JOB TITLE: DEPUTY CHIEF

TYPE OF REQUEST (CAN CHOOSE MORE THAN ONE):

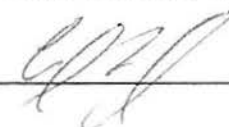
- VACATION _____
- SICK LEAVE _____
- PERSONAL DAY _____
- FLOATING HOLIDAY
- BEREAVEMENT LEAVE _____
- ABSENCE WITHOUT PAY _____
- COMP. DAY _____

DATES OF REQUEST: 1/8/2021

TIME(S)
(IF APPLICABLE): _____

*REASON:

OTHER COMMENTS:

EMPLOYEE SIGNATURE:  DATE: 1/8/2021
SUPERVISOR: _____ DATE: _____
DEPARTMENT HEAD: _____ DATE: _____

*FOR SICK LEAVE, BEREAVEMENT LEAVE AND ABSENCE WITHOUT PAY