



12 South Center Street  
Bensenville, IL 60106

Office: 630.350.3404  
Fax: 630.350.3438  
[www.bensenville.il.us](http://www.bensenville.il.us)

**VILLAGE BOARD**

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Nancy Quinn

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Evan K. Summers

May 21, 2021

**Ms. Gina Mellenthin**  
4N150 Pine Grove Avenue  
Bensenville, Illinois 60106

Re: May 14, 2021 FOIA Request

Dear Ms. Mellenthin:

I am pleased to help you with your May 14, 2021 Freedom of Information Act ("FOIA"). The Village of Bensenville received your request on May 14, 2021. You requested copies of the items indicated below:

*"Pursuant to the Freedom of Information Act the White Pine Civic Association is requesting the number of letters that have gone out / addresses from Joe Caracci dated May 11, 2021 Final Notice."*

Your FOIA request is hereby granted in part and denied in part as follows. The attached records are being provided to you at no charge. Signatures and home addresses have been withheld as private information that is exempt from disclosure under Section 7(1)(b) of FOIA 5 ILCS 140/7(1)(b).


You have the right to have the partial denial of your FOIA request reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You may file your Request for Review with the PAC by writing to:

Ms. Sara Pratt  
Public Access Counselor  
Office of the Attorney General  
500 South 2nd Street  
Springfield, Illinois 62706  
Fax: 217-782-1396  
E-Mail: [publicaccess@atg.stste.il.us](mailto:publicaccess@atg.stste.il.us)

You also have the right to seek judicial review of the partial denial of your FOIA request by filing a lawsuit in the State circuit court 5 ILCS 140/11.

Do not hesitate to contact me if you have any questions or concerns in connection with this response.

Very truly yours,

  
Corey Williamsen  
Freedom of Information Officer  
Village of Bensenville



12 South Center Street  
Bensenville, IL 60105  
Main: 630.766.8200  
Fax: 630.594.1105

**FINAL  
NOTICE**

**VILLAGE BOARD**

**President**  
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**Board of Trustees**  
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**Village Clerk**  
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**Village Manager**  
Luan K. Summers

May 11, 2021

Ms. Gina M. Mellenthin  
[REDACTED]

Re: [REDACTED]  
White Pines Water Main Replacement Project  
Service Line Location and Temporary Construction Easement  
**FINAL NOTICE**

Dear Ms. Mellenthin,

The Village of Bensenville has sent three notifications to date requesting a signed Temporary Construction Easement (TCE) for permission to enter your property to install a new water service as part of the White Pines Water Main Replacement Project. The first notice was dated October 4, 2019. The second notice was dated October 31, 2019. The FINAL notice was dated November 19, 2019. We have yet to receive a signed TCE for your property.

As a **FINAL COURTESY**, we are providing this notification that the contractor has started to install the new water main on your block. As soon as the contractor completes the installation of the new water main on your block, and it passes chlorination as well as pressure testing, the Village will no longer accept a signed TCE and you will be on your own to install the water service from the new water main to your property.

**The deadline to sign, notarize, and submit your TCE is  
12:00pm (noon) on May 28, 2021**

If we do not receive your TCE by the deadline above, you will have thirty (30) days to have your service line installed. This water service work will need to be completed by a licensed plumber and you will be responsible for all the cost associated with the installation. You'll also need to obtain a permit from the Village of Bensenville to hook up the new service.



As stated in the previous notices, the last thing the Village wants to do is to shut off your water, however, we need your assistance to make sure it does not happen. The TCE document is only temporary, and will expire at the end of the project. The Village developed a standard TCE that we feel protects the property owner's rights as well as warrants that the Village will restore the property to original conditions upon completion of the project. The document also identifies that the Village of Bensenville (as part of the loan) will be paying for all the work and any repairs necessary to restore your property.

I also want to reiterate that the TCE does not bind the property owner to annexation in any way. The decision to annex or not annex remains up to the property owner regardless of the execution of the TCE. It is merely a document that allows us access to your property to relocate the service line.

I encourage you to execute the TCE by the deadline in order to avoid unnecessary costs and headaches. We have included another copy of the TCE for your convenience. Please sign, notarize and execute the TCE and submit to:

Department of Public Works  
Attn: Joe Caracci  
717 E. Jefferson Street  
Bensenville, IL 60106

The Village does provide free notary services at either Village Hall or Public Works. Please bring a photo ID for us to verify signature.

If you would like to discuss the TCE in further detail, please call me at 630-350-3435 to schedule a meeting, however, please understand that time is of the essence and the contractor is rapidly approaching the installation that will trigger your thirty (30) day timeline.

Sincerely,



Joe Caracci  
Director of Public Works

Enc. TCE - 





12 South Center Street  
Bensenville, IL 60105  
Main: 630.766.8200  
Fax: 630.594.1105

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Nicholas Pancola Jr.  
Armando Perez

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Nancy Quinn

**Village Manager**  
Lisan K. Summers

May 11, 2021

Francisco Jose Carrillo  
[REDACTED]

Re: [REDACTED]  
White Pines Water Main Replacement Project  
Service Line Location and Temporary Construction Easement  
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Dear Mr. Carrillo,

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Sincerely,



Joe Caracci  
Director of Public Works

Enc. TCE - 





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Armando Perez

**Village Clerk**  
Nancy Quinn

**Village Manager**  
Evan K. Summers

May 11, 2021

Barbara E. Mills



Re:



White Pines Water Main Replacement Project  
Service Line Location and Temporary Construction Easement  
FINAL NOTICE

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Sincerely,



Joe Caracci  
Director of Public Works

Enc. TCE - 

